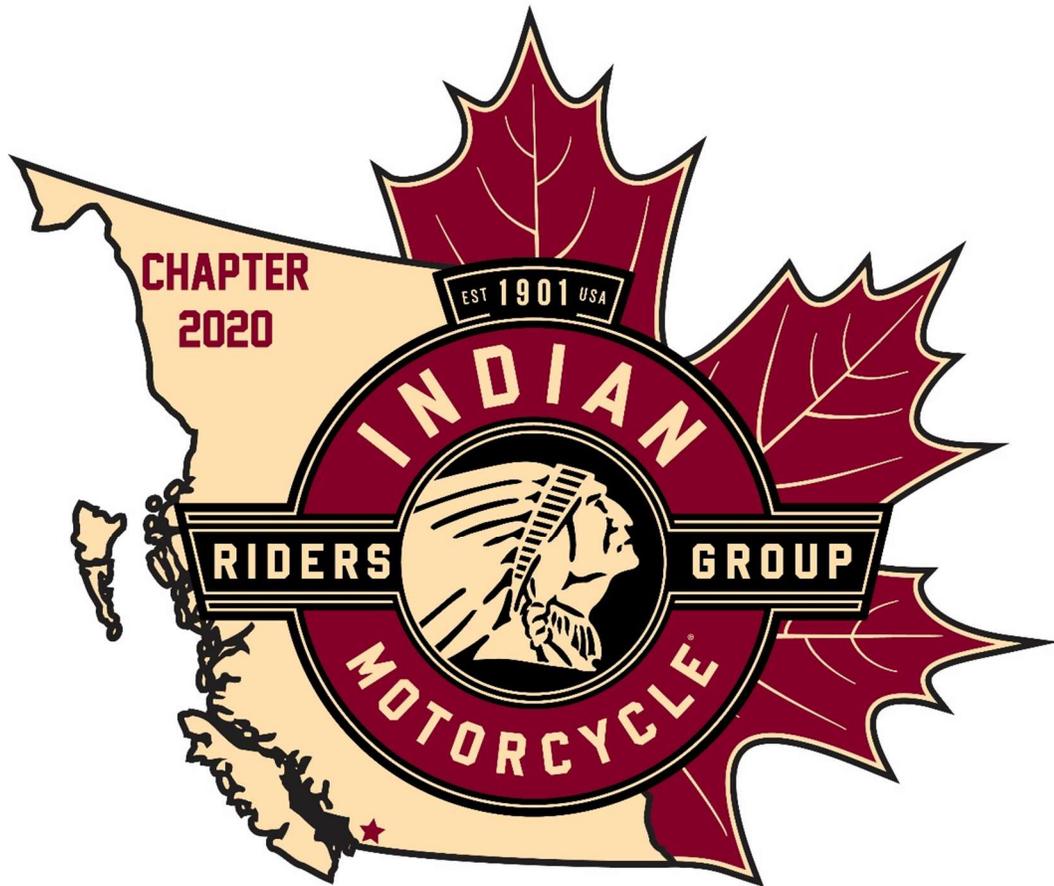


Indian Motorcycle Riders Group

Chapter 2020, Langley, BC

BYLAWS

LANGLEY, BC





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ARTICLE I – Group Name

This Riders Group will be known as,

“Indian Motorcycle Riders Group – Chapter 2020, Langley, BC”

and referenced within our by-laws as IMRG – Chapter 2020, Langley, BC.

ARTICLE II – Group Vision, Core Values and Mission Statement

Section 2.1 Vision Statement

Our vision is to fuel the passion of Indian motorcycle owners and motorcycle enthusiasts alike.

Section 2.2 Core Values

We value:

- Community engagement and support
- Respect
- Honesty
- Freedom of expression
- Brand History / Loyalty

We promote:

- friendship and goodwill
- safe riding for all
- maintaining a positive image in our communities
- brand awareness

Section 2.3 Mission Statement

To bring together a group of people who enjoy similar philosophies and riding styles with an emphasis on building respect within the motorcycle community and public. The Riders Group will focus on giving to those in need through charity events and community service activities while promoting a positive self-image.

The Riders Group will promote fellowship among motorcycle riders and improve relations between the public and motorcycle riders through discussion and social events.

The Riders Group will not discriminate.

In addition, the group will welcome all riders, regardless of their choice of manufacturer.

The Riders Group will promote motorcycle safety and education through motorcycle safety courses, seminars, rallies, and discussion among members.



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ARTICLE III – Principal Office

The principal office of the IMRG – Chapter 2020, Langley, BC is located at:

S2S Motorsports
22454 48th Ave, Langley, BC.

ARTICLE IV – Members

Section 4.1 Membership

1. A Chapter Member is a member who has paid their annual dues.
2. A Charter Member of IMRG – Chapter 2020, Langley, BC who joined during the inaugural year (2017), will also be known as a 'Founding Member'.
3. All members are required to pay annual dues. Dues are payable upon membership approval and annually thereafter January. Any member who has joined the group within the last 3 months of the year (Oct-Dec) will not be required to pay additional dues until the end of their first full calendar year. If, after paying dues for any period of time, a member fails to pay subsequent dues, membership is suspended pending payment of dues. Members choosing to suspend or terminate their membership will be asked not to wear the chapter identification patches in public.
4. Any motorcyclist is eligible to join IMRG – Chapter 2020, Langley, BC and will be admitted upon payment of current dues.
5. Members of IMRG – Chapter 2020, Langley, BC agree to the terms and conditions of the Bylaws and any then adopted Rules of the Road. Without limiting the foregoing, each member agrees to fully indemnify, defend, and hold harmless IMRG – Chapter 2020, Langley, BC, its officers, employees, agents, and other members in the event of any claim or lawsuit based on the act or omission of such member(s).
6. Members are encouraged to suggest, plan, participate, lead rides, and new event ideas.
7. All communications must be respectful, and not derogatory. All concerns within the chapter should be brought forward to the President or Vice President.

Section 4.2 Termination of Membership

1. The Riders Group may terminate or suspend membership of any member upon any of the following events:
 - A. Failure of the member to pay dues within the times set forth by IMRG – Chapter 2020, Langley, BC or as otherwise provided in these Bylaws, failure by the member to otherwise comply with the provisions of these Bylaws, or any membership rules adopted hereunder.
 - B. Any Member who does not comply with the principles set forth by this organization may, by two-thirds majority vote of a Meeting & Quorum and Voting, be expelled and will lose all rights granted to a member in good standing.
 - C. Termination of a membership will not relieve the member from any obligation for charges incurred, services, or benefits received, dues, assessments, or fees for which the member is obligated to IMRG – Chapter 2020, Langley, BC.



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Section 4.3 Transfer of Memberships

IMRG – Chapter 2020, Langley, BC memberships are non-transferable.

Article V – Meetings of Members

Section 5.1 Place of Meetings

IMRG – Chapter 2020, Langley, BC meetings will be held at such place generally convenient as designated by the Officers of the Group.

Section 5.2 Meetings

Date, time, and location of meetings will be confirmed prior to the annual chapter renewal submission in December. There shall be no less than 6 general meetings per year. Officers shall meet no less than 6 times and are requested to attend all general meetings. Officers of IMRG – Chapter 2020, Langley, BC will be elected in December at the scheduled Annual Meeting.

Section 5.3 Attendance

General members are encouraged to attend at least 3 meetings annually. Officers must attend 50% of monthly chapter meetings. Attendance virtually (Zoom, Teams, etc.) is acceptable if available.

Section 5.4 Quorum and Voting

One-third (1/3) of the total membership or ten members, whichever is less, and at least three Board Members will be a quorum for all meetings of IMRG – Chapter 2020, Langley, BC. All matters will be decided by a majority vote of members at the meeting at which a quorum is present. Voting will be by show of hands or paper ballot. A paper ballot vote will be used at the request of any members.

ARTICLE VI – Officers

Section 6.1 Officers

Officers are volunteers who donate their time and energy to provide the best experience possible for the general membership – all members must respect their contributions.

The officers of IMRG – Chapter 2020, Langley, BC will be known as the Board of Officers and may consist of but not limited to:

- President
- Vice President
- Secretary
- Treasurer
- Marketing Director
- Road Captain
- Safety Director
- Web Director
- Membership Director



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Officers will be elected by 'majority vote' cast at the annual meeting. Each officer will serve for a term of one (1) year or until his or her successor is elected. If required, the board may appoint additional officers. If necessitated by vacancies caused by the departure of an officer, the board will appoint a replacement officer for the remainder of the term.

To qualify for an elected position, you must be a member in good standing for minimum one year.

To qualify for a Vice president or President position, you must be an elected officer for minimum one year.

Transition of officers: Officers elected at the annual meeting will take office at the first meeting following the annual meeting.

Section 6.2 Duties and responsibilities of the President

The President is the general manager and chief executive officer of IMRG – Chapter 2020, Langley, BC and is responsible for all the duties customary to that office. The President will preside at all meetings of IMRG – Chapter 2020, Langley, BC. The President will represent IMRG – Chapter 2020, Langley, BC at local and national motorcycle functions and activities. The President's vote will act as the tiebreaker in situations where the board vote ends in a tie.

In addition, the President will:

- Enforce the "Chapter By-laws" and operating policies along with the sponsoring dealership.
- Be responsible for chapter operation, administration, and implementation of Indian Motorcycle policies.
- Ensure that the chapter complies with all provincial and federal tax and annual filing requirements with the Treasurer.
- Preside over all chapter meetings.
- Plan and coordinate chapter meetings to ensure well-planned and worthwhile agendas.
- Monitor and motivate other chapter officers.
- Verify that all brand standards are met and followed.
- Inform members of any news from Indian Motorcycle's corporate office.
- Attend Indian Motorcycle Riders Group Calls or meetings, when asked.

Section 6.3 Duties and responsibilities of the Vice President

The Vice President will aid and assist the president in conducting meetings, and in the absence of the President, will have the full powers of the President. Should the office of the President become vacant during the elective term, the Vice President will assume the Office of the President, with all responsibilities.

In addition, the Vice President will:

- Act on behalf of the President on all chapter business during the absence of the President.
- Ensure that the President is adhering to the "Charter" and its operating policies.
- Assist the President in ensuring that all trademark and brand guidelines are being met.
- Assist the President as needed.
- Aid in collection and review of documents for the Yearly Chapter Application.

Section 6.4 Duties and responsibilities of the Secretary

The Secretary will prepare minutes at all IMRG – Chapter 2020, Langley, BC meetings. The Secretary will maintain a record of minutes and the proceedings of annual, special, and general meetings complete with attendance. The



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Secretary will provide members with all notices required by these bylaws. The Secretary will present the minutes of the previous meeting at each monthly meeting thereafter.

In addition, the Secretary will:

- Oversee administrative duties and record chapter minutes.
- Ensure any or all forms / reports are submitted to Indian Motorcycle Rider Group office.
- Organize and maintain Chapter records of insurance and injury release / waiver forms.

Section 6.4.1 Minutes

The Secretary will not be required to follow Roberts Rules of Order. However, will take general notes / minutes to provide a general record of discussions at all regular IMRG – Chapter 200, Langley, BC meetings and the action taken at the meeting.

The IMRG – Chapter 200, Langley, BC meeting minutes may include:

- The type of meeting (regular, special, annual, etc.).
- The name of the organization as IMRG – Chapter 200, Langley, BC.
- The date, time, and location of the meeting.
- A statement confirming which regular presiding officers and secretary are present from an attendance list circulated or other appropriate means.
- A statement of members in attendance.
- A mention of whether the previous meeting's minutes were read and approved (and the date of that meeting). Corrections to minutes should be noted in the minutes being corrected. The minutes of the meeting at which corrections were made should merely state that minutes of the previous meeting were approved as corrected.

The body portion of IMRG – Chapter 200, Langley, BC minutes may include:

- All main motions voted on, along with the name of the member making the motion (but not the name of the person who seconded the motion).
- A financial statement from the treasurer.
- The final wording of the motions voted on, either as adopted or as disposed of. If it's appropriate to include mention of debate or amendment, we may note these items parenthetically.
- Information about the vote – Moved / Seconded / Carried or Disposed (M/S/C or M/S/D).
- The last paragraph of the minutes should include the hour of adjournment.

Section 6.4.1.1 Approving the Minutes

The minutes of one meeting should be approved at the next regular meeting, following the call to order by the President / Chair and the subsequent opening ceremonies.

Section 6.5 Duties and responsibilities of the Treasurer

The Treasurer will maintain and secure accurate financial accounts of the properties and business transactions of IMRG – Chapter 200, Langley, BC. The Treasurer will deposit all dues, monies, and other valuables in the name and to the credit of the IMRG Chapter 200, Langley, BC. The Treasurer will disburse the funds of IMRG – Chapter 200, Langley, BC as may be ordered by the Board. The Treasurer will present an accounting of all funds at each monthly meeting.

In addition, the Treasurer will:



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- Maintain the group's financial accounts.
- Pay all expenses.
- Manage all charitable contributions and distribution of contributions.
- Maintain running comparison of yearly chapter finances.
- Submit our annual financial statement to Indian Motorcycle with the Yearly Chapter Application.

Section 6.6 Duties and responsibilities of the Marketing Director

The Marketing Director is responsible for all event communications to chapter members and the public. They will manage external event notifications / advertisements while ensuring that brand integrity and standards are being maintained. They will coordinate and execute the ordering of all marketing materials and apparel that the officers wish to pursue. They will give a report of activities completed and in progress at regular IMRG – Chapter 2020, Langley, BC meetings.

In addition, the Marketing Director will:

- Market events to group members and targeted external entities.
- Ensure that all communication to members and external entities maintain brand integrity and brand standards.
- Order any marketing materials that are needed.
- Order any apparel that the chapter requires from dealer or external parties if and when required.
- Get dealer and Indian Motorcycle Riders Group approval of all marketing and promotional items that are not ordered from turnkey toolkit.
- Assist as needed in logistics of event execution.
- Submit copies of all advertisements run within your chapter with Yearly Chapter Application.
- Submit advertising plan for upcoming year with Yearly Chapter Application.

Section 6.7 Duties and responsibilities of the Safety Director

The Safety Director is responsible for the development, promotion, and adherence to our safe riding guidelines. They will build partnerships with local Motorcycle Riding Schools that are aligned with our philosophies and riding styles; those that we can recommend to our membership. They are accountable for the effectiveness of our Road Director and will assist or assume their responsibilities as required. They will give a report of activities completed and in progress at Regular IMRG – Chapter 2020, Langley, BC meetings.

In addition, the Safety Director will:

- Ensure that the Road Captain / officers are following all safety guidelines.
- Make Motorcycle Safety information available to members.
- Organize groups interested in taking Motorcycle Riding Safety classes.
- Communicate with members proper safety instructions and hand signals.
- Cooperate with training the members and Road Officers in proper group riding and formation.
- Ensure new members receive group riding and hand signal instruction documents / training.

Section 6.8 Duties and responsibilities of the Road Captain

The Road Captain is responsible for planning ride routes and managing safety concerns. They should be a trained Road Captain – ideally through the Motorcycle Safety Foundation (MSF) or similar body and show a willingness to attend safety courses as required. They will give a report of activities completed and in progress at regular IMRG – Chapter 2020, Langley, BC meetings.



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In addition, the Road Captain will:

- Ensure all rides and events are delegated to Road Officers.
- Ensure a pre-ride overview: road conditions, safety, planned stops, etc. are provided prior to each ride.
- Ensure that all new riders are at the back of the group.
- Ensure Tail Gunners (Sweeps) are assigned to maintain proper ride etiquette and safety.
- Must never abandon a ride in progress.
- Will ensure a broken bike or injured rider is never left behind without consultation and assistance support provided. Has capacity to delegate Road Officer & Safety Officer to provide needed support.
- No Alcohol or drug consumption when leading or responsible for rides and tours.
- Support Safety Director in providing information to the members and Road Officers in proper group riding and formation.

6.8.1 Tail Gunner Responsibilities / Sweeps (if applicable)

The Tail Gunner Will:

- Be the eyes and ears of the ride leader at the back of the pack.
- Stop and assist any disabled motorcycle.
- Secure the lane at the request of the rider leader.
- Secure the lane when the group has all cleared an intersection after a controlled stop.
- Secure the lane when the group has all made the turn at a change of highways.
- Inform the ride leaders of any potential traffic problems.
- Inform the ride leader of the group's progress.
- Inform the rider leader when the drop-off bike is recovered or back in formation.
- No Alcohol or drug consumption when leading or responsible for rides and tours.

6.8.2 Road Officer Responsibilities

The Road Officer will:

- Plan ride routes for chapter ride events as delegated by Road Captain.
- Prior to each ride give a thorough pre-ride overview: road conditions, safety, planned stops, etc.
- Maintain a Safe speed for conditions and riders' capabilities.
- Signal riders well in advance of intended lane changes and stops.
- Signal riders of road conditions and formation changes.
- Maintain control and integrity of the group.
- Ensure that all new riders are at the back of the group.
- Assign Tail Gunners (Sweeps) as necessary to maintain proper ride etiquette and safety.
- Must never abandon a ride in progress.
- Will ensure a broken bike or injured rider is never left behind without consultation with Road Captain and adequate care and support is provided.
- No Alcohol or drug consumption when leading or responsible for rides and tours.
- Concerns of the ride, conditions or riders must be forwarded to the Road Captain.

Section 6.9 Duties and responsibilities of the Membership Director

The Membership Director is responsible for processing all new applications, welcoming all new members, collecting all member dues, and ensuring that monies collected are promptly and accurately forwarded to our treasurer for deposit.



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They are to maintain all related forms and registries required to report on membership and dues collected. They will give a report of activities completed and in progress at regular IMRG – Chapter 2020, Langley, BC meetings.

In addition, the Membership Director will:

- Process new membership applications.
- Ensure payments have been forwarded to the Treasurer.
- Welcome and interact with new members at chapter meetings and events.
- Contact and / Send a welcome note to all new members.
- Update member and e-mail list of active and new members. Issue to all Officers bi-monthly or as required.
- Be responsible for membership application forms from new and renewing members.
- Be responsible for issuing membership to new and renewing members.
- Be responsible for distributing membership packages/kits to new members.
- Create new and/or update procedures and policies pertinent to the membership.
- Be responsible for annual reminders to renew memberships.
- Develop and implement strategies to promote recruitment and retention.

Section 6.10 Duties and responsibilities of the Web Director

The Web Director is responsible for establishing and maintaining a web and social media presence, with or without the assistance of third-party entities. They will give a report of activities completed and in progress at regular IMRG – Chapter 2020, Langley, BC meetings.

In addition, the Web Director will:

- Recommend to Chapter Officers web and social media guidelines for approval.
- Build and maintain chapter websites and social media sites in line with approved guidelines.
- Ensure chapter websites contains relevant and current information.
- Mentor and lead other officers in the administration of chapter websites and social media sites.
- Develop and implement an annual membership survey.
- Post meeting minutes onto Facebook IMRG-Langley private page.

ARTICLE VII – Restrictions

Section 7.1 Wearing Riders Group Rockers

No Member of IMRG – Chapter 2020, Langley, BC will wear a “rocker” patch in addition to that supplied by IMRG – Chapter 2020, Langley, BC. The definition of a Rocker is a complimentary patch on the back of a jacket or vest, usually under the main patch, which contains Chapter ID’s or territorial text information. This is a serious issue in many regions where other Motorcycle Clubs are territorial. IMRG – Chapter 2020, Langley, BC is a Motorcycle Riding Group, not a Motorcycle Club.



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Appendix A – IMRG – Langley, BC Etiquette

IMRG – Chapter 2020, Langley, BC will be sponsoring and attending rides for the enjoyment of the membership and guests. For the sake of uniformity, and to avoid possible future disputes or claims of liability, the following rules and regulations have been established and are subject to change at any time.

IMRG – Chapter 2020, Langley, BC and S2S Motorsports assume no responsibility or liability for loss or damage to personal property, or injury to any person who participates in group sponsored activities and functions. All members and guests participate at their own risk.

All complaints and/or suggestions for improvements should be made in private, in writing when possible, to the President or Vice President for resolution and should not be made the subject of general discussion and possible dispute.

Members are requested to cooperate by avoiding and refraining from angry disputes, altercations, and discussion of personal problems, which would impair the fulfillment of our mission and mission statement.

Any unruly, intoxicated persons at an IMRG – Chapter 2020, Langley, BC event may be requested to leave.

All members and guests are responsible for:

- the conduct and behavior of their guests, families, and themselves and are themselves liable for any damage incurred. Each member agrees to fully indemnify, defend, and hold harmless IMRG – Chapter 2020, Langley, BC, its officers, employees, agents and other members in the event of any claim or lawsuit based on the act or omission of such member.
- Non-member guests are welcome at general meetings, rides, and social gatherings so long as they are invited guests, and they agree to abide by IMRG – Chapter 2020, Langley, BC rules and ride guidelines. Each regular member may invite one (1) non-member guest to a group event, upon consultation with the Officer/person in charge of the event.
- Wearing a helmet compliant with CSA and/or DOT helmet standards where applicable by law, and appropriate closed toe footwear.
- Wearing eye protection such as goggles, face-shield, safety eyewear, including prescription eyewear, meeting shatter or local impact standards.
- Are highly recommended to also wear long pants, long-sleeved shirt or jacket and full-fingered gloves.
- Shall be properly licensed to ride a motorcycle. And ride only a legally registered, licensed and insured vehicle.
- Shall keep their motorcycle in proper operating condition, including, but not limited to, vehicle equipment and operation requirements set forth in the Provincial Motor Vehicle Act.

Disclaimers

Any rider considering participating in an IMRG – Chapter 2020, Langley, BC activity or riding on his or her own should assess his or her own abilities and avoid engaging in activities beyond those abilities.

Specifically, any rider who doubts his or her personal ability to participate in a group event or ride or feels they are not adequately prepared or their equipment or question the condition of local public highways or other riding areas, is urged to avoid participating in riding or in any group events or activities.